

★ 2019 ★

WALLER ISD

BOND ADVISORY COMMITTEE

Bond Advisory Committee Task Cycle Meeting #1

Thursday, February 7, 2019 • 5:30-9 p.m.

H. T. Jones Elementary • LGI Room

35753 Owens Road • Prairie View, TX 77446

Dinner at 5:30 p.m. • Meeting begins promptly at 6 p.m.

Review Waller ISD's need for capital projects, timelines, and costs. The Bond Advisory Committee (BAC) counsels and provides input to the administration and presents findings and recommendations to the Board of Trustees for consideration of a November 2019 bond election.

Charge

Become informed of current Waller ISD needs and goals in order to design a bond election proposal that supports district goals, meets student needs, reflects good stewardship, and can be supported by the community.

Outcomes

- Aligned work group; cohesive owners of the 2019 BAC work
- Superintendent's Charge
- Board Welcome
- Facilitator
- Shared Values
- Ground Rules
- Charter Alignment
- Acceptable Decision-making Model
- Clarity on Process and Group Dynamics
- Review of 2019 Bond Advisory Committee Charter and Acceptance of Work
- History of Waller ISD Bond Elections
- School Finance 101
- Demographer's Report
- Overview of subsequent meetings

Steps

1. Meet, greet, eat, seat
2. Welcome and Charge to Committee (**Kevin Moran, Superintendent**)
3. Greetings from Board of Trustees (**David Kaminski, Board President**)
4. Introduction of facilitator (**Moran**)
5. Facilitator's vitae, role, and purpose (**Michelle Hughes**)
6. Review task cycle, housekeeping for tonight (**Michelle/all**)
7. Introductions (**all**)
8. Establish/accept ground rules (**Michelle/all**)
9. Review and accept committee charter and Q&A Process (**Michelle/all**)
10. How will we make decisions? (**Michelle/all**)
11. How will we determine consensus? (**Michelle/all**)
12. What values do we share that will frame our work? (**Committee/Michelle**)
13. How do groups like this usually work? Our process (**Michelle**)
14. Review the history of Waller ISD bond elections and School Finance 101 (**Moran & Mike Marcus, Chief Financial Officer**)
15. Offer questions, comments, and feedback (**Committee/Michelle**)
16. What are the current and expected demographics for Waller ISD? (**Dr. Pat Guseman, Population & Survey Analysts**)
17. What is the Committee's feedback? (**Committee/Michelle**)
18. Likes & Wishes & Next Steps (**Michelle/all**)
19. Dismiss

Handouts

1. Task Cycle
2. 2019 Bond Advisory Committee Charter
3. Committee Roster (on-going)
4. All Presentation Slides
5. Decision-Making Model
6. Gradients of Agreement

Meeting Schedule/Content for Waller ISD 2019 Bond Advisory Committee

#1 – Thursday, February 7: Meetings' Structure; Process Tools; History of Waller ISD Bond Elections; School Finance 101; Demographics

#2 – Thursday, February 21 – Facilities Tour: Waller HS, Holleman ES, Waller JH; Transportation, Schultz JH

#3 – Thursday, March 7 – Review of Processes; Review School Finance 101; Debrief Facilities Tour; Teaching & Learning—Connecting the Dots; Long-Range Facilities Plan & Priority Codes; Right-Sizing of Facilities—Accommodating Growth and Alignment with Teaching & Learning

#4 – Thursday, March 21 – Review of Facilities Assessment & Priority Codes; Review Right-Sizing of Facilities; Strategic Options #1, #2, #3 (Part 1)

#5 – Thursday, April 18 – Strategic Options #1, #2, #3 (Part 2) and Existing Facilities Needs (including options for levels of renovation of HES, SJH, and WHS; Committee Consideration/Discussion and Option Selection

#6 – Thursday, May 2 – Review committee-selected Strategic Option and accompanying Existing Facilities Needs options; Technology; Transportation; Safety & Security; Financial Capacity & Impact Scenarios; General Discussion of Presented Projects; Individual Bond Construction Instructions/Homework

#7 – Thursday, May 16 – Review Technology, Transportation, Safety & Security; Review Financial Capacity & Impact Scenarios; Table Bond Construction Instructions; Table Bond Deliberations/Construction; Report Out

#8 – Thursday, May 30 – Review of Committee's Work; CELEBRATION! SWOT ANALYSIS

Week of June 3: Committee Presentation Designed, Rehearsed

Monday, June 10: *Committee Recommendation Presented to Board of Trustees*

Monday, July 15: *Board Considers Calling Election*

Monday, August 19, 2019: LAST DAY TO CALL BOND ELECTION

Bond Advisory Committee District Liaison

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